

**Transportation Management Center Pooled Fund Study**  
**Member Quarterly Conference Call**  
**April 25, 2005**

**Minutes**

**1. Introductions and Review of Agenda**

Dave Kinnecom of Utah DOT chaired this meeting. Introductions were made and agenda was reviewed.

**2. Review and Discuss Proposed Projects for 2005**

Review Voting Result on Proposed Project Ideas

- Jeff Benson of URS summarized the result of the first round voting exercise. Based on the voting result, the conclusion was made to drop the bottom three projects. Those projects were:
  - Developing and Using Requirements for TMCs
  - Regional and Multi-System Configuration Management for TMS
  - Developing and Operating Alternate and Portable Temporary TMCs

Select Project Ideas for Further Consideration

- Benson asked members for their thoughts on combining the following three travel information related projects into one:
  - Developing and Disseminating Travel Time Information
  - Driver Use of Real-Time Travel Time Information Using Changeable Message Signs
  - Displaying Travel Information at Approaches to Freeway EntrancesWith mixed opinions, it was decided to table the discussion until the annual meeting in June.
- Three additional projects were added after round one and would be considered in the next round of voting:
  - Methodologies to Measure and Quantify TMC Benefits
  - Techniques for Managing Service Patrol Operations
  - Signal Operations Handbook

Review Proposals for Projects Selected to Advance

- Ming-Shiun Lee of URS summarized the key aspects of the 13 projects being taken under consideration. He also included details of the three additional projects that would be available for members to vote on in the next round of review.

Questions and Review Comments on Project Proposals

- Monica Kress of Caltrans asked for a clarification on the scoring of the original projects. She was directed to the note at the bottom of Attachment 1 that explained the point system method.

**3. Preparation for the 2005 TMC PFS Annual Meeting**

### Draft Agenda

- Members discussed the possibility of moving the meeting up on Tuesday morning and ending it earlier on the second day to accommodate individuals that would be flying in/out from the west coast. Lee would look at travel itineraries and determine if it would benefit more people to start the meetings earlier. Once a decision is finalized the agenda will be sent out to members.

### Logistics Travel Requirements and Coordination

- Kress asked about carpooling options from the hotel to the meeting center. Lee noted, similar to last year, three mini vans would be arranged to shuttle attendees.
- All details/coordination regarding the annual meeting will be finalized by Lee who will send notices to members regarding their flight schedules and hotel accommodations.

#### **4. Next Meeting**

- The annual meeting is scheduled for June 14<sup>th</sup> & 15<sup>th</sup> in Providence, Rhode Island.

#### **5. Other Issues**

- No other issues were discussed

#### **6. Adjourn**

- The conference call was adjourned

#### **Action Items:**

1. *Ming to suggest options to Raj and Tom for shifting the schedule of the annual meeting. He will also determine how many individuals might have conflicts if the meeting is moved up.*
2. *Ming to send out finalized agenda, travel itineraries and hotel accommodations to members attending the annual meeting.*
3. *Members to submit votes on the proposed project ideas to Ming by May 6<sup>th</sup>.*

**Transportation Management Center Pooled Fund Study  
Quarterly Conference Call, April 25, 2004  
Attendees**

<b><u>Name</u></b>	<b><u>Representing</u></b>
Manny Agah	Arizona DOT
Monica Kress	Caltrans
Tom Granda	FHWA
Mark Wilson	Florida DOT
Bob Koeberlein	Idaho Transportation Dept
Merrill Sharp	Idaho Transportation Dept
Jeff Galas	Illinois DOT
Mia Silver	Michigan DOT
Lisa Vieth	Missouri DOT
Jim McGee	Nebraska DOR
John Domina	Nevada DOT
John Bassett	New York State DOT
Dave Kinnecom	Utah DOT
Doug Dembowski	Wisconsin DOT
Jeff Benson	URS
Ming-Shiun Lee	URS