

**AGENDA**  
**TMC Pooled-Fund Study**  
**Quarterly Team Member Conference Call**

**Date:** January 27, 2004  
**Time:** 11:00 AM EST (8:00 AM PST)  
**Tel. #:** (877) 290-1337  
**Conf. Code:** 373 6463

- 11:00 AM **Introductions and Review of Agenda** (Copp)
- 11:05 AM **Membership Status** (Granda)
- Membership status
  - Process and schedule for membership solicitation
  - Discuss agency commitment for 2004
- 11:10 AM **Projects Progress Report** (Thompson) – **Attachment 1**
- Managing Travel for Planned Special Events Handbook (Obenberger)
  - Configuration Management for TMS Handbook (Obenberger)
  - TMS Maintenance Concept and Plans Handbook (Obenberger)
  - Coordinated Freeway & Surface Street Operational Plans and Procedures (Colyar)
  - TMC Business Planning and Plans Handbook (Obenberger)
  - TMC Concept of Operations and Requirements (Obenberger)
  - TMC Operators Requirements Matrix – Phase 2 (Granda)
  - Impacts of Dynamically Displaying Messages on CMS (Granda)
  - TMC Operations Manual (Obenberger)
  - TMC Performance Monitoring, Evaluation and Reporting Handbook (Obenberger)
  - TMC Staffing Guidance and Tools (Obenberger)
  - TMC Clearinghouse Development and Initiation (Obenberger)
  - TMC Workshop Development and Proposal for Delivery (Obenberger)
- 11:50 AM **Future Directions and Focus Areas** (Copp) – **Attachment 2**
- 12:05 AM **Process to Develop and Select Projects to Pursue in 2004** (Thompson) - **Attachment 3**
- Proposed process, schedule and key milestones (Benson/Li)
  - Carry over list of existing issues
  - Milestones to obtain project ideas from members & other interests
- 12:20 PM **Next Meetings** (Obenberger)
- Next Conference Call Date and Agenda: Week of March 29<sup>th</sup>
  - Annual Meeting - Potential Dates for Minneapolis Meeting:
    - Week of June 7<sup>th</sup>
    - Week of June 14<sup>th</sup>
- 12:25 PM **Other Issues** (Thompson)
- 12:30 PM **Adjourn** (Copp)